BURTON UPON STATHER PARISH COUNCIL

BURIAL GROUND REGULATIONS – CONVENTIONAL AREA

BURIAL CLERK:
Mrs C Brent
Burton upon Stather Parish Council
The Parish Office
High Street
Burton upon Stather
North Lincolnshire
DN15 9DE

Tel: 01724 489981

Mobile: 07982 265914

BURIAL GROUND ADDRESS: **Wiltshire Avenue, Burton-upon-Stather, North Lincolnshire, DN15 9ES**

WEBSITE DETAILS: **https://burtonuponstatherparishcouncil.gov.uk**

FEES AND CHARGES

Fees for all cemetery services are determined by the Burial Authority (Burton-upon-Stather Parish Council) and are reviewed annually, taking effect from 1st April each year.

Burial plots for children under the age of 18 years with families residing in the parish will be free of charge. However, parents will be responsible for other expenditure including headstones.

All applicable fees must be paid to Burial Clerk at least two working days prior to the burial or the fixing of a memorial.

BURIAL REGISTER

The Parish Council Burial Clerk holds a Register of all burials. Searches may be made but charges may apply.

INTERMENT TIMES

The hours of interment will be between10am and 3pm, Monday to Thursday and 10am and 2pm on Friday. No interment may take place at weekends or public holidays.

NOTICE OF INTERMENT

No interment shall take place without the permission of the Burial Authority (Parish Council). Written Notice of Interment must be given to the Burial Clerk at least two working days before the day of the burial (which must be agreed and booked with the Burial Clerk beforehand). This form should include the correct coffin size and details of the deceased and must be signed by the Funeral Director.

BURIAL PLOT ALLOCATION

Burial plots are allocated by the burial clerk

INTERMENTS

None other than human remains shall be interred within the Burial Ground.

EXCLUSIVE RIGHT OF BURIAL

Only the owner of the Exclusive Right of Burial, whose name will be registered in the Purchase Register held by the Burial Clerk, will be authorised to allow an interment to take place in the said grave.

The Exclusive Right of Burial confers no other right other than burial, therefore the purchaser/owner does not have ownership of land. The owner of this Exclusive Right of Burial will not be able to erect a memorial without the prior approval of the Burial Authority (Parish Council).

Any transfer of ownership of Exclusive Right of Burial will be subject to the production of satisfactory evidence and the approval of the Burial Authority.

No person may hold, at any one time, the Exclusive Right of Burial to more than two unused graves.

All grants of Exclusive Right of Burial will be made for a period of 50 years and, consideration by the Burial Authority (Parish Council) will be given to extending it and for a period not exceeding 30 years.

COFFIN / SHROUD

If a coffin is not used for interment, the body must be enclosed in a shroud or winding sheet (the body is to be totally wrapped in this) supported on a wooden board to provide rigidity for handling purposes. An unwrapped body must not be visible to members of the public.

GRAVE DEPTHS

Single depth grave: 5 feet approx.
Double depth grave: 7 feet approx.

The Local Authorities' Cemeteries Order 1977 states that a minimum of 3 feet of soil has to be between the top of the last coffin interred and the ground level.

LEVELLING GRAVES

After settlement, graves will be levelled to facilitate ease of maintenance.

RE-OPENING OF AN EXISTING GRAVE

Must have consent of the owner of Exclusive Right of Burial before a further interment takes place.

REMOVAL OF REMAINS

No remains shall be removed without the appropriate Exhumation Order being obtained from the Ministry of Justice or other appropriate Statutory Authority.

BABY MEMORIAL GARDEN

There will be a separate area of the Burial Ground for children up to the age of seventeen years. The ruling on the headstones will be the same as for the main burial area although the headstones will be smaller.

Any items family wish to place on a child's grave, such as a teddy bear, may be left for a maximum period of 28 days from burial, after which time said item will be removed.

MEMORIALS AND INSCRIPTIONS

No memorial shall be placed in, or removed from, the Burial Ground, and no additional inscription shall be made on any memorial, without permission of the Burial Authority. Applications must be made on the form provided by the Burial Authority (Parish Council).

Memorials must be installed in accordance with the current National Association of Memorial Masons (NAMM) Guidelines and NAMM approved fixings. All memorial masons must be registered with either NAMM or the British Register of Accredited Memorial Masons (BRAMM).

Memorials are only permitted on graves where the exclusive right of burial has been purchased. An agreed appropriate application form should be submitted to the Burial Clerk with a plan showing the details of the proposed memorial.

It is the responsibility of the owner to maintain the memorial in a good state of repair. In the event of any such memorial becoming dangerous, defective or illegible, the Burial Authority may, in accordance with the powers and procedures set out in Article 16(2) and Schedule 3 of the Local Authorities' Cemeteries Order 1977, give notice to the owner requiring them to repair or remove any such memorial. If, after the expiration of the notice, the owner has failed to repair or remove any such defective or dangerous memorial, or if the Burial Authority is unable to trace the owner after taking such reasonable steps as it may consider necessary for that purpose, then the Burial Authority will take appropriate action to make safe and tidy.

It is the responsibility of the owner to inform the Burial Authority (Parish Council) of any change of address in order that contact can be maintained. Failure to do so may result in the Burial Authority removing a memorial if it fails a health and safety inspection.

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Memorial masons must not remove or erect memorials without prior permission of the Burial Authority (Parish Council).

Insurance is recommended for the memorial. This should be obtained by the grave owner and the cover should include vandalism.

Every memorial shall have the grave number of the grave upon which it is placed engraved upon its surface on the top right hand corner of the back of the headstone.

All memorials shall comply with the following, as appropriate:-

- A headstone or similar shall have a base fixed on a foundation of solid stone or concrete. The foundation should be no greater than the width of the grave on the plan **less** 2". Such a base may incorporate one or two flower containers.
- Full sized graves: Memorials may be up to 36" above ground level (inclusive of base), no more than 24" wide and 2"-3" thick, fixed at the designated head end of the grave.
- Cremation graves: Memorials may be up to 24" above ground level (inclusive of base), no more than 18" wide and 1"-2" thick, fixed at the designated head end of the grave.
- Any memorial made of concrete, sandstone, Bath or soft Caen stone, pottery, plastic or fibreglass is not permitted and will be removed and disposed of without notice. The cost of removal and disposal will be charged to the grave owner.
- All materials and equipment shall be conveyed in the cemetery in such a manner as to prevent damage to walks, paths, roads or turfed areas, trees, shrubs, plants, memorials and fixtures and fittings. All surplus soil and waste material shall be removed from the cemetery immediately in a professional manner.
- The headstone must be removed before any further interment can take place. This shall be done at the expense of the grave owner.
- The Burial Authority reserves the right to remove, without notice, any memorial and/or take any precautions necessary to safeguard the Parish Council's employees or contractors when digging graves adjacent to any memorial.

FLORAL TRIBUTES

Floral tributes will be removed and disposed of by the Burial Authority, or their nominated person, three weeks after the interment has taken place.

The Burial Authority reserves the right to remove, without notice, any flowers, plants or wreaths that, in its opinion, become unsightly and to dispose of the same in such a manner as deemed fit by the Burial Authority.

Christmas wreaths will be removed by the Burial Authority, or their nominated person, after 31st January each year.

The placing on graves of glass shades, items of pottery, glass jars, tins, plastic, ornamental chippings, solar illumination, wire mesh fences or any other items of wood, metal, plastic or any other material is strictly forbidden. Any item placed in contravention of these Regulations will be removed and disposed of by the Burial Authority (Parish Council) without notice.

PLANTING ON GRAVES

No planting of bulbs or other plants on grassed areas.

SEATS/BENCHES

No seat or bench shall be placed in the Cemetery other than those authorised by the Burial Authority.

INTERMENT OF CREMATED REMAINS ('Ashes')

No cremated remains shall be interred unless in a container considered suitable by the Burial Authority. Ashes may not be scattered on top of graves.

A Certificate of Cremation for burial purposes is required in the case of cremated remains. If none is available, confirmation from the Cremation Authority must be obtained.

UNAUTHORISED MEMORIALS

These will be removed without prior notice and disposed of accordingly and the cost incurred may be recovered from the Grave Owner.

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WATER

A water supply is available in the cemetery. At times the water supply may be turned off to avoid freezing of pipes/taps. Visitors should not use pesticides or insecticides when watering.

GRASS CUTTING

Is the responsibility of the Burial Authority.

MEMORIAL TESTING

Will be in accordance with the Regulations of the National Association of Memorial Masons (NAMM).

WAR GRAVES

War Graves will be incorporated into the main cemetery area. No designated area will be applied.

DOGS

No dogs are permitted in the cemetery except guide dogs.

LITTER

Litter must be placed in the bin, if one is provided for that type of waste, otherwise it must not be left on site and must be removed.

GENERAL

Bad behaviour will not be tolerated and no alcohol will be allowed.

The dignity and calm of the cemetery should be respected at all times. Unattended children, together with such activities as ball games, riding bicycles and playing radios are prohibited.

The Burial Authority is empowered to alter or amend the foregoing regulations at any time and to introduce further regulations as they consider necessary without prior notice.

The Burial Authority may waive any of the foregoing Regulations where it considers there are exceptional circumstances.

DISCLAIMER

The Burial Authority (Parish Council) cannot be held responsible for any damage to any memorial or any personal property taken into the Cemetery. The Burial Authority (Parish Council) will not be liable for damage to any memorial in the Cemetery how ever caused.

If any damage is caused to the Council's land or premises by bringing in any materials, gravestones, or monument or from any other cause, the person or persons doing such damage will be held responsible for the same and the Burial Authority (Parish Council) may recover the cost of repairing such damage from such person or persons and in addition take proceedings under Article 18 or the Local Authorities' Cemeteries Order 1977 (a copy of which is available upon request).

The Burial Authority (Parish Council) will not be held liable for any injury to gravediggers, grass cutter, funeral director, clergy, memorial mason or any other person working in the Cemetery at any time. Each individual must have their own insurance, including public liability if necessary, and work at their own risk.

The Burial Authority (Parish Council) will not be held liable for any injury to any person howsoever caused whilst attending the cemetery.

AREA FOR INTERMENT OF CREMATED REMAINS

The area for the interment of Cremated Remains is situated in a designated area within the cemetery. The site is divided into specific plots, which will be 0.6 metre square x 0.6 metre deep.

The Regulations for the area for the interment of Cremated Remains are the same as for the Cemetery.

October 2023