BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 16th June 2026 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr S Bull	Cllr R Frisbee
	Cllr Nicholson	Cllr O'Roarty	Cllr R Webber

Also present: the Clerk, Ward Cllr Marper & Ogg

The meeting began at 7.00pm.

Public session

Cllr Harber thanked everyone for electing her as Chair last month in her absence. She is looking forward to working with Cllr Raeburn as Vice Chair and thanked Cllr Pringle for her hard work as Chair for the last three years.

Ward Cllr Marper mentioned that resurfacing would be taking place between Burton upon Stather and Whitton and between Scunthorpe and Normanby. She had received concerns about speeding in Thealby and the collapsed drain on the Stather. Ward Cllr Ogg mentioned that residents could still apply for funding for their oil and LPG. He had spoken with Giles Johnson regarding the ownership of the burial ground, but after receiving further information from councillors he would speak with Tom Norman regarding the flooding in the burial ground and allotments. Ward Cllr Marper mentioned that the Armed Forces Day would be taking place at Normanby Hall on 20th June.

There being no further comments or questions the meeting was opened at 7.14pm.

26/91 Apologies for Absence
Apologies received from Cllrs Durant, Pringle & Raeburn.

26/92 Declaration of interest – Code of Conduct adopted by this Council:
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllr Webber for Burton in Bloom.

26/93 Acceptance of minutes of the meeting held on Tuesday 19th May 2026
Members had received the draft minutes of the meeting held on Tuesday 19th May 2026 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Harber duly signed the minutes.

26/94 Clerks Report
Members had received a report prior to the meeting. It was agreed that councillors would remove the bags of vegetation dug out from the verges by the Community Payback team once it had been completed. Members were reminded that help was required on the stall at Burton in Bloom. It was proposed by Cllr Bull, seconded by Cllr Harber and **RESOLVED** unanimously to increase the mileage rate to 55p per mile and to back date it to April 2026. It was proposed by Cllr Bull, seconded by Cllr Harber and **RESOLVED** unanimously that the Clerk could purchase 'Essential Law for Cemetery & Crematorium Managers' at a cost of £46. Members were reminded about booking for Standards training and data protection training.

26/95 Correspondence to be noted and resolved upon
Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
East Lincolnshire Residents Association	Open meeting re Data Centres at the village hall Thursday 9th July at 6.30pm.	Noted. This would be held at Westlands Club and not the Village Hall

26/96 Review of:
a. Adult Safeguarding
b. Child Protection
It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to accept the review of these policies
c. Sickness & Absence
It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to accept the review of this policy

26/97 Councillors Forum: Councillor's information exchange (10 minutes)
Cllr Harber mentioned that a few years ago it was suggested that it would be good to arrange an informal meeting with other parish councillors to discuss issues in each other's areas. It was agreed that the Clerk would make plans and bring it back to the next meeting. Cllr Webber mentioned that some of the dog bins in the parish were in bad condition and wondered if they could be changed for plastic ones. It was agreed that the Clerk would mention this to NLC. She also mentioned that when NLC cut the verges on Wood Top, they have cut down the Japanese knotweed

which she had been spraying. Cllr Nicholson asked about the knotweed on Stather Road and had been informed that it had been reported to NLC.

26/98 To consider the preservation of the gun mountings and resolve any actions arising
Cllr O'Roarty mentioned that he had spoken with a resident about the importance of the gun mountings and had tried to get them preserved. The home guard had built them to protect the village in WWII. It was proposed by Cllr Nicholson, seconded by Cllr Bull and **RESOLVED** unanimously to suspend Standing Orders 3f so that Ward Cllr Marper could speak. Ward Cllr Marper mentioned that the parish council could possibly apply to the NLC heritage fund for a grant. It was agreed that a fence and canopy would be required to protect them and the Clerk would seek quotes. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to reinstate Standing Orders 3f.

26/99 To receive a report on the current keyholders and resolve any actions arising
Members had received a list of the current keyholders, and it was agreed to continue with the Chair and Vice Chair having office keys and the Chair to have a key to the key cabinet. It was also agreed that Cllr Pringle should have keys to the pavilion, garage side door and office and that Cllr Webber could have keys to the noticeboards.

8pm Ward Cllr Marper left the meeting

26/100 To receive a draft action plan for 2026/27 and resolve any actions arising
Members had received a copy of the action plan prior to the meeting. It was agreed to arrange for Cllrs Harber & O'Roarty to visit the school council in September and to add onto the action plan the replacement fence and garage roof at the playing field and the purchase of a new tractor.

26/101 To receive a report on the purchase of a new tractor/ride on mower and resolve any actions arising
Members had received a report with five quotes prior to the meeting. After a discussion it was proposed by Cllr O'Roarty, seconded by Cllr Bull and **RESOLVED** unanimously to purchase the John Deere X949 on condition that it isn't too wide and if it is then to purchase the Kubota BX261

26/102 Reports: to receive the following reports and resolve any actions arising
a. Burton Playing Fields
Members were informed that the tarmac at the skatepark had been repaired by Hemswell Surfacing Ltd. The replacement CCTV camera and servicing would be completed soon. It was agreed that the Clerk could purchase an A4 sign for emergency numbers at the pavilion and Cllr Nicholson agreed to install it. Some of the play equipment repairs had been completed and the contractor was waiting for the part for the zip wire. The annual playground checks had been done, and the only recommendations were to repair the basketball hoop and the bins. These were in progress. The fire alarm service had been completed, and a new fire blanket was required. There had been ants in the pavilion, but the Clerk had dealt with this. The equipment in the garage that was not required could be removed. It was agreed that Cllrs Bull, Nicholson and O'Roarty would go through this the following week. The HAV service had been done for the tractor, and it was within guidelines. Cllr Harber mentioned that herself and the Clerk had met with the person who had asked about having lighting installed at the MUGA. After a discussion it was agreed that the Clerk would get quotes for this to be done and a survey would be conducted at Burton in Bloom.
b. Village Hall
Cllr Webber read out the report from the Chair of the village hall committee. It was proposed by Cllr Bull, seconded by Cllr Frisbee and **RESOLVED** unanimously to give the village hall committee £510 + VAT to pay for the fitting of the hive components, a full strip down service of both boilers and the landlords gas safety certificate.
c. Thealby Play Area
Members were informed that the annual playground check had shown that the bearings were wearing on the spinner. It was agreed that the Clerk would get quotes for this.
d. Burial Ground
Members were informed that the ground water risk assessment would be conducted on Thursday and that a burial and interment of ashes were booked in for July. It was proposed by Cllr Bull, seconded by Cllr O'Roarty and **RESOLVED** unanimously that the Clerk could purchase an oak sign for the gate stating 'Serenity Gardens.'
e. Allotments
Members were informed that there were currently two vacant plots and a couple more would become vacant. The Clerk would be conducting the next inspection in July.
f. Paddock
Members were informed that despite a smart meter being installed, Pozitive Energy was still asking for meter readings.
g. Public Rights of Way/Footpaths/Buron Hills
The Clerk had recently sent photos of the ash tree on Burton Hills to the tree surgeon as requested to check if it had serious ash dieback. Cllr Nicholson mentioned that some of the PROWs were getting overgrown. It was proposed by Cllr Nicholson, seconded by Cllr Bull and **RESOLVED** unanimously to suspend Standing Orders 3f so that Ward Cllr Ogg could speak. Ward Cllr Ogg mentioned that he had been informed that bridleway BUR167 was overgrown. It was agreed that the Clerk would contact the contractor to make sure that they had been cut correctly on the previous cut. It was proposed by Cllr Nicholson, seconded by Cllr Webber and **RESOLVED** unanimously to reinstate Standing Orders 3f. Cllr Bull mentioned that she had been made aware that the bridge on footpath 7 at the top of bridleway BUR167 may need repairing. The Clerk agreed to look at this and if it needs repairs to report it to NLC.
h. Kingsferry Wharf
Cllr Nicholson mentioned that everything had been quiet at the wharf currently.

8.33pm Ward Cllr Ogg left the meeting

26/103 Grants:

a. to receive an update on grant applications and those given to community groups

Members were informed that the In Bloom grant had been accepted and the plug plants and seeds would be delivered in a couple of weeks. The Clerk was still waiting to hear if the application to NLC for the fence and garage roof at the playing field had been successful. Burton in Bloom had been given its grant funding from the Grange Windfarm fund. Cllr Harber mentioned that she had received a request from the Winterton Scout Group for funding to their hardship fund. The Clerk had sort advice from ERNLLCA, and it was not recommended since there was no guarantee that it would be spent on residents of the parish. The Clerk would reply to the email.

b. to consider the grant application from LIVES and resolve any actions arising

Members discussed the grant application. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to give a grant of £300 to LIVES.

26/104 Maintenance in the villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the out of village grass contractor had damaged the village sign on Wood Top when they were cutting the verges. On advice from a NLC officer the Clerk had made an insurance claim with NLC.

26/105 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising

Cllr Harber mentioned that since there were so many potholes in the parish it would be best for individuals to report them to NLC themselves. It was agreed that the Clerk would post the link to NLC website on the Facebook page and a session would be held at Westlands Club on Wednesday 15th July to show people how to report these issues. The Clerk mentioned that the school flashing lights had been installed on the Avenue and Normanby Road. She had received an email from a resident of Stather Road who enquired about having double yellow lines painted outside their drive to stop vehicles parking over it. The Clerk had signposted them to NLC website.

26/106 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

Planning Number	Application	Parish Council Comments
PA/2026/672	Planning application to vary condition 2 of PA/2025/626 in order to increase height to provide adequate (compliant) headroom to bathroom and to rebuild ground floor due to structural issues at 14 High Street, BUS	No comments or concerns

b. Planning Applications

Planning Number	Application	Parish Council Comments
PA/2026/615	Notification to remove close to ground level Cypress trees identified as TG1 & TG5, also to remove close to ground level and treat stumps with herbicide to inhibit regrowth to Laurel, Sycamore & Oak trees identified as S4, T8 & T9 in Burton upon Stather Conservation Area at 4 Stather Road, BUS	The parish council objects to the removal of these trees on the grounds of nature conservation and that they are in the conservation area.

c. Planning applications that closed prior to the meeting

Planning Number	Application	Parish Council Comments
PA/2026/591	Application to fell Ash tree identified as T1 thin the canopy of Beech tree identified as T2. Both trees are subject to Tree Preservation (Burton upon Stather) Order 1961 at 5 Glebe Close, BUS	The parish council has no comments or concerns on this application

d. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2026/528	Notification of proposed work to a willow tree within Normanby's conservation area at Ivy Cottage, 6 Main Street, Normanby	Permission granted
PA/2026/440	Planning permission to erect single-storey rear extension and front bay window at 3 Glebe Close, BUS	Permission granted

26/107 Finance:

a. To approve expenditure from earmarked reserves

Members were informed that the cost of the wet pour at Thealby and the Burton in Bloom grant, would be taken out of earmarked reserves. It was proposed by Cllr Harber, seconded by Cllr Webber and **RESOLVED** unanimously to accept this.

b. To consider and approve current income and expenditure

The Clerk went through the income and expenditure for the financial year. On 29/05/26 expenditure for the year = £27,368, income = £51,833. There were no questions, and it was approved by the Council.

c. Monthly balances on accounts and unpresented cheques in the accounting period

The Clerk went through the balances of the accounts. On 29/05/26, Barclays current account = £3,889.25, Barclays savings account = £57,359.81, CCLA = £99,765.88

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Harber, seconded by Cllr O'Roarty and **RESOLVED** unanimously to pay the invoices for June. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to transfer £27,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Income	**Amount**
Newsletter Advert	50.00
Recycling bin	50.00
Pavilion hire - April	270.00
Barclays interest	134.99
CCLA reinvestment	321.47
Pitch hire	175.00
Ashes reservation & memorial -BC10	360.00
Newsletter advert	50.00
TOTAL	**£1411.46**

Expenditure - Company	**GROSS**	**Reason**	**Power to spend**
Employees	3170.69	June salary	LGA 1972 s112
HMRC	957.01	June tax/NI	LGA 1972 s112
ERPF	784.53	June pension	LGA 1972 s112
EE	24.80	clerk's mobile (DD)	LGA 1972 s111
Quickline	0.00	Pavilion broadband	LG (Miscellaneous Provisions) Act 1976 s19
Pestcotek	130.80	Mole removal	Open Spaces Act 1906 s9
Barclaycard	78.73	GMO phone/A4 paper/fuel/APM drinks	Various
Utility Warehouse	52.20	Office broadband - May	LGA 1972 s111
NLC	534.60	Pavilion bin collection	Open Spaces Act 1906 s9
NLC	207.00	Burial ground bin collection	LGA 1972 s214(6)
Yards Apart	736.32	PROW grass cutting	Highways Act 1980 subsec 43&50
British Gas	50.00	Pavilion gas	LG (Miscellaneous Provisions) Act 1976 s19
Right Action	296.28	Pavilion inspections	LG (Miscellaneous Provisions) Act 1976 s19
GB Sport & Leisure	15418.20	Wet pour - Thealby Play Area	Public Health Act 1875 s164
British Gas	48.27	Office Electricity	LGA 1972 s133
Burton in Bloom	2047.93	Grange Windfarm grant	LGS 1972 s144
Yards Apart	2188.95	Grass verge cutting	Highways Act 1980 s96
Instantprint	395.00	newsletter printing	LGA 1972 s142
Right Action	308.16	Office inspections	LGA 1972 s133
Right Action	198.00	Village hall inspections	LGA 1972 s133
Mackays	142.08	diesel	Open Spaces Act 1906 s9
Pozitive Energy	0.72	Paddock electricity	LGA 1972 s145
Pozitive Energy	27.27	Paddock electricity	LGA 1972 s145
Brazuk Services	381.30	Cleaning	LG (Miscellaneous Provisions) Act 1976 s19
NLC	85.80	Waste collection- burial ground	LGA 1972 s214(6)
TOTAL	**£28264.64**		

There being no further business the meeting was closed at 8.54pm. The next scheduled meeting will be held on Tuesday 21st July 2026 at the Village Hall at 7pm.

Chair's signature……. Date…….