BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 21st July 2026 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr S Bull	Cllr R Frisbee	Cllr Nicholson
		Cllr O'Roarty	Cllr P Pringle	Cllr M Raeburn

Also present: the Clerk, Ward Cllr Marper & Ogg

The meeting began at 7.00pm.

Public session

Ward Cllr Marper mentioned that the Local Government Reorganisation had left North Lincs Council as its own unitary authority. The council had recently been awarded 'council of the year' due to its children's services, and adult social services. The road surfacing between Burton and Whitton had been completed and Burton High Street is on the list for resurfacing. A consultation for the Data Centre off Normanby Road had taken place and Flixborough Parish Council had submitted a good response. There were concerns about the trees on the Avenue, but this would be discussed later in the meeting. Ward Cllr Marper thanked Burton in Bloom for the fete which was not too busy but good.

There being no further comments or questions the meeting was opened at 7.15pm.

26/108 Apologies for Absence
Apologies received from Cllr Webber and Ward Cllr Rowson.

26/109 Declaration of interest – Code of Conduct adopted by this Council:
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllr Raeburn for Burton United Football Club

26/110 Councillor Co-option
Since the applicant was unable to attend, this was deferred to the next meeting.

26/111 Acceptance of minutes of the meeting held on Tuesday 16th June 2026
Members had received the draft minutes of the meeting held on Tuesday 16th June 2026 prior to the meeting. It was proposed by Cllr Raeburn, seconded by Cllr Bull and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Harber duly signed the minutes.

26/112 Clerks Report
Members had received a report prior to the meeting. It was agreed to have a stall at the Christmas fair and that a rota for attendance would be sorted out in October. The Barclays bank mandate would be amended to remove two people that were no longer councillors. Members were reminded that when the Clerk is on annual leave, if something happens that can't wait for her return, it should be discussed with the Chair and Vice Chair.

26/113 Correspondence to be noted and resolved upon
Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Squaddie Box	Request for help for war veterans	Noted
Resident	Complaint about wheelie bin not being removed from footpath	It was agreed that the Clerk would write to the resident
H2East Pipeline	Invitation to attend webinar to update on the status of the project.	It was agreed that the Clerk would register an interest
Doncaster Sheffield Airport	Consultation	The Clerk will supply a draft response to the next council meeting

26/114 Review of:
a. Performance Appraisal
It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** unanimously to accept the review of this policy

26/115 Councillors Forum: Councillor's information exchange (10 minutes)
Cllr Pringle mentioned that it had been suggested that if hot summers were to continue then it might be good to have some cool places that residents could visit. Cllr O'Roarty added that information on hydration would be good, and it was suggested to ask Anglian Water if they could install drinking fountains. The Clerk would investigate this.

26/116 To consider the preservation of the gun mountings and resolve any actions arising
Members had received a draft plan for railings to go round the gun mountings prior to the meeting. It was agreed that the Clerk would get quotes. It was also agreed that the Clerk would investigate getting them protected with Historic England. Cllr O'Roarty had a contact for this and would pass it onto the Clerk.

26/117 To arrange a date and how to progress with an informal meeting with other councils and resolve any actions arising
Members discussed having an informal meeting with no agenda to meet with councillors from other councils. It was agreed to invite the neighbouring councils and set the date for 6th October 2026 in the village hall.

26/118 To review the emergency plan and resolve any actions arising
Members had received a copy of the emergency plan prior to the meeting, and the contact details were updated.

26/119 To receive a quote for the 2026/27 internal audit and resolve any actions arising
Members were informed that the auditor would charge £550 for the 2026/27 internal audit. It was proposed by Cllr Harber, seconded by Cllr Bull and **RESOLVED** unanimously to accept this quote.

26/120 Reports: to receive the following reports and resolve any actions arising
a. Burton Playing Fields to include considering purchasing an extended warranty and maintenance plan for the new John Deere tractor
Members had received the quotes for the extended warranty and maintenance plan prior to the meeting. After a discussion, it was proposed by Cllr Nicholson, seconded by Cllr Frisbee and **RESOLVED** unanimously to purchase both. Members were informed that an email had been received about dog poo on the playing field. The Clerk will investigate new waste bins for the playing field and collections. The noticeboard and play equipment repairs will be completed soon. The zip wire repair should be done w/c 17th August. The fire blanket for the pavilion had been purchased and there were still ants in the building, but the Clerk is dealing with that. The garage roof should be replaced in September. It was agreed to get a quote to have the hedge at the edge of the playing field cut back. A member of the public had commented to the councillors at Burton in Bloom, that he was surprised to hear that BUFC were the only club locally that had to pay for the pitches they used for their home matches. Cllr Nicholson requested that a meeting was set up with the football club since one had not been held for some time and he wanted to keep relations open with the club. It was agreed that the Clerk would set up a meeting. The Clerk informed the members that a sign had been placed on the fence at the playing field advertising an event. It was agreed that the Clerk would write to the organisation asking for them to seek permission in the future.
b. Village Hall
No update. It had been noticed that the ceiling in the Wedgewood room was beginning to fall, and the Clerk would mention this to the village hall committee.
c. Thealby Play Area
The Clerk is getting quotes to have the spinner bearings replaced.
d. Burial Ground to include the recent risk assessment report
Members had received the groundwater risk assessment prior to the meeting, which stated that the groundwater level was higher in places than was acceptable for burials. It had been suggested by the contractor that this should be reported to the local Environment Agency groundwater team, and they would be able to help with this. It was proposed by Cllr Harber, seconded by Cllr Nicholson and **RESOLVED** unanimously to use the contractor to submit the report to the Environment Agency. Members were informed that the sign had been ordered and one interment of ashes was due to take place. It was agreed that the Clerk would get quotes to cut the outside of the hedge.
e. Allotments
Members were informed that there were currently four vacant plots. The Clerk had carried out the July inspection and there were two plots that required to be written to regarding their condition. It was agreed to get a quote to cut back the trees on plot 7B

8.15pm Ward Cllr Marper left the meeting

f. Paddock
Nothing to report
g. Public Rights of Way/Footpaths/Buron Hills
Cllr Harber mentioned that the bridge on FP BUR164 required repairing and the Clerk would report this to NLC. The bridge on FP BUR167 had had a couple of slats replaced and NLC would be doing further repairs. The public rights of way had been cut in June.
h. Kingsferry Wharf
Cllr Nicholson mentioned that a branch had recently fallen from one of the trees at the edge of the wharf and Casper River & Canal Transport had agreed to have a tree surgeon check the health of the trees. The booking system that had been agreed also didn't appear to be working. The Clerk was asked to write to Casper River & Canal Transport for some updates.

26/121 Grants: to receive an update on grant applications
Members were informed that the In Bloom grant had been claimed although the funding hadn't yet been received. NLC had been in touch regarding the grant application for the fence saying that they would give 90% of the cost of the second quote. The Clerk had agreed to this, but nothing further had been heard. The Scout group had accepted that the parish council could only support those who lived in the parish and would put in a grant application if there was a child in the area who required financial support to be able to take part in any events.

26/122 Maintenance in the villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Cllr Nicholson mentioned that the hedge outside Westview on Stather Road was overgrowing the footpath again. This would be reported to NLC. The Clerk had been informed by NLC insurance company that she needed to contact the contractor with regards to the damaged village sign on Wood Top. She had emailed twice but not received a response. It was proposed by Cllr Raeburn, seconded by Cllr Frisbee and **RESOLVED** unanimously to suspend Standing Orders 3f so that Ward Cllr Ogg could speak. He agreed to contact the contractor on behalf of the parish council since he knew the owner. It was proposed by Cllr Frisbee, seconded by Cllr Raeburn and **RESOLVED** unanimously to reinstate Standing Orders 3f.

26/123 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising

Cllr O'Roarty mentioned that he was concerned about the trees on the Avenue and after a discussion it was proposed by Cllr Nicholson, seconded by Cllr Raeburn and **RESOLVED** unanimously that the Clerk would investigate getting tree preservation orders put on them. Cllr Harber stated that she was concerned about the state of the footpaths, and it was agreed that the Clerk would enquire with NLC as to whether there were any plans to have them resurfaced. It was agreed that the Clerk would chase the enquiry about the footpath on Darby Road. Cllr Frisbee mentioned that he had twice driven along the High Street and experienced a car coming from Darby Road at speed and wondered if it would be possible to make the street one way, using Wiltshire Ave for traffic to go the opposite direction. It was agreed that the Clerk would write to NLC to enquire about this.

26/124 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

Nothing received

b. Planning Applications

Planning Number	Application	Parish Council Comments
PA/SCR/2026/752	EIA screening request for the construction of data centre buildings with associated solar farm, including installation of external plant equipment and structures, landscaping and other associated ancillary works at land east of Normanby Road, Scunthorpe	Members agreed to support the comments made by Flixborough Parish Council and the Clerk would write a response.

c. Planning applications that closed prior to the meeting

Planning Number	Application	Parish Council Comments
PA/2026/706	Notification for removal of basal growth and crown lift to 7 metres of sycamore identified as T1 and removal of basal growth and crown lift to 7 metres of sycamore identified as T2. Both trees are in BUS conservation area	No comments

d. Planning decisions made by NLC

None received

8.50pm Ward Cllr Ogg left the meeting

26/125 Finance:

a. To resolve that the Clerk can pay the August invoices w/c 17th August 2026

It was proposed by Cllr Bull, seconded by Cllr Frisbee and **RESOLVED** unanimously that the Clerk could pay the August invoices and transfer funds from the Barclays savings account as required. This would be reported to council at the September meeting.

b. To approve expenditure from earmarked reserves

It was proposed by Cllr Harber, seconded by Cllr Nicholson and **RESOLVED** unanimously that the cost of the new tractor would be taken from earmarked reserves and that the amount would be taken from the CCLA account.

c. To consider and approve current income and expenditure

It was proposed by Cllr Bull, seconded by Cllr Nicholson and **RESOLVED** unanimously that the Clerk could carry out a virement from the grant budget line to the S137 budget line so that the LIVES grant could be allocated correctly in the accounts. The Clerk went through the income and expenditure for the financial year. On 29/06/26 expenditure for the year = £55,982, income = £64,389. There were no questions, and it was approved by the Council.

c. Monthly balances on accounts and unpresented cheques in the accounting period

The Clerk went through the balances of the accounts. On 29/06/26, Barclays current account = £5,278.94, Barclays savings account = £41,638.80, CCLA = £100,087.35

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Harber, seconded by Cllr Nicholson and **RESOLVED** unanimously to pay the invoices for July. It was proposed by Cllr Nicholson, seconded by Cllr Raeburn and **RESOLVED** unanimously to transfer £15,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Income	**Amount**
NLC Verge/PROW cutting grant	11094.00
Newsletter advert	50.00
Recycling bin	56.00
CCLA reinvestment	315.01
Pavilion hire - May	450.00
Pavilion hire - June & July	1050.00
VAT repayment	5701.71
Allotment rent	10.00
Ashes dig - AC10	40.00
TOTAL	**£18766.72**

Expenditure - Company	**GROSS**	**Reason**
Employees	3222.14	July salary
HMRC	1000.30	July tax/NI
ERPF	820.13	July pension
EE	24.80	clerk's mobile (DD)
Quickline	0.00	Pavilion broadband
Pestcotek	130.80	Mole removal
Barclaycard	677.55	GMO phone/line paint/seeds/fuel/key/ant bait etc
Utility Warehouse	52.20	Office broadband - May
British Gas	76.45	Pavilion electricity
HMRC	401.13	Tax owed from April
British Gas	33.80	Pavilion gas
Yards Apart	736.32	PROW cutting
LIVES	300.00	Grant aid
Mackays	71.04	Diesel
Wave	42.68	Pavilion water
ERNLLCA	72.00	Clerk training
Brazuk Services	305.04	Cleaning
Yards Apart	2188.95	Verge cutting
Principal Hygiene	324.00	Village hall sanitary bins
Principal Hygiene	216.00	Pavilion sanitary bins
JPP Ltd	4140.00	Cemetery risk assessment
Pozitive Energy	31.61	Paddock electricity
British Gas	45.06	Office electricity
Screwfix	17.98	bin bags for community payback
Utility Warehouse	52.52	Office broadband - June
British Gas	75.88	Pavilion electricity
Cartridge Save	49.02	Ink cartridges
Yards Apart	1932.00	Weed Spraying
	15058.38	

There being no further business the meeting was closed at 8.55pm. The next scheduled meeting will be held on Tuesday 15th September 2026 at the Village Hall at 7pm.

Chair's signature……. Date……