BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 20TH JANUARY 2026 IN THE VILLAGE HALL

Present:				
	Cllr P Pringle (Chair)	Cllr S Bull	Cllr R Durant	Cllr R Frisbee
	Cllr C Harber	Cllr S Nicholson	Cllr M Raeburn	Cllr R Webber

Also present: the Clerk & Ward Cllr Ogg

The meeting began at 7.00pm.

Public session

Ward Cllr Ogg mentioned that he had received an email from the Clerk informing him that the access road to the picnic area on Burton Hills was about to be resurfaced. He visited and on making enquiries with NLC officers was informed that it was being resurfaced since pedestrians had found it difficult to use. He mentioned the numerous potholes in the area and that the drain on the High Street was being repaired for the third time. Cllr Webber had reported quad bikes and e-bikes going along the bridleways/footpaths recently and Ward Cllr Ogg agreed to bring this up at the next NATs meeting. Cllr Nicholson mentioned about the overgrown hedges at the top of Stather Road, but since these are the responsibility of Normanby Estates, it was agreed that the Clerk would get in touch with the estate office.

There being no further comments or questions the meeting was opened at 7.15pm

26/1 Apologies for Absence
Apologies received from Ward Cllrs Marper & Rowson.

26/2 Declaration of interest – Code of Conduct adopted by this Council:
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Harber for item 26/8 - personnel and prejudicial
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllr Webber for the village hall, Cllr Raeburn for Burton United Football Club.

26/3 Acceptance of minutes of the meeting held on Tuesday 16th December 2025
Members had received the draft minutes of the meeting held on Tuesday 16th December 2025 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** with one abstention that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

26/4 Clerk's report
Members had received a report prior to the meeting. Members were informed that a webinar on Assertion 10 for the AGAR would be sent round for them to watch.

26/5 Correspondence to be noted and resolved upon
Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Deputy Police Crime Commissioner	Road Safety Fund and AutoSpeed Watch	Noted
NLC Safer Neighbourhoods	Enquiry as to whether residents are interested in neighbourhood watch and affiliate with Safer Neighbourhoods	It was agreed to put information in the next newsletter. Cllr Raeburn mentioned that there were villages who refused door to door salesmen and it was agreed that the Clerk would check with Neighbourhood Services regarding this.
ERNLLCA	Royal Garden Party 12 May 2026	It was proposed by Cllr Nicholson, seconded by Cllr Frisbee and **RESOLVED** unanimously to put forward Cllr Bull.

26/6 Councillors Forum: Councillor's information exchange (10 minutes)
Cllr Pringle mentioned that the new PCSO was a previous councillor, Chloe Sharp. Cllr Webber mentioned that the reflective bollard on Wood Top still hadn't been replaced. Cllr Nicholson mentioned that a wooden bollard on the verge by the wharf had been knocked down. The Clerk would inform Casper River & Canal Transport.

26/7 To receive an update on the grass verge and PROW contracts with NLC along with a recommendation from the working group as to which contractor to use and resolve any actions arising

Members had received a recommendation from the working group. It was proposed by Cllr Raeburn, seconded by Cllr Nicholson and **RESOLVED** unanimously to use the current contractor for the verges and weed spraying and to take on the PROWs if able. The Clerk would ask NLC if this is possible. It was agreed to take the extra cost out of earmarked reserves rather than increase the precept.

26/8 Budget/Precept:

a. To receive the draft budget for 2026/27 and resolve any actions arising

Members had received a draft budget prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** with one abstention to set the budget expenditure at £121,925 for 2026/27

b. To resolve the precept for 2026/27

It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** with one abstention to set the precept request at £92,166. This would cost a Band D household £95.98 for the annual services provided by the parish council for 2026/27; an increase of £1.99 for the year.

26/9 Review of the following policies:

a. Preventing Sexual Harassment in the Workplace

It was **RESOLVED** unanimously to accept this policy

b. Prevention from Bullying, Harassment and Victimisation

It was **RESOLVED** unanimously to accept the review of this policy

c. Information and Data Protection

It was **RESOLVED** with one against to accept the review of this policy

d. Management of Transferable Data

It was **RESOLVED** with one against that since the IT policy states that data shoudn't be transferred on removable products, that this policy is no longer required. Everything is covered in the IT policy.

26/10 To consider ways to encourage more residents to attend the Annual Parish Meeting and resolve any actions arising

Members discussed the Annual Parish Meeting and it was agreed to invite Casper River and Canal Transport, Demetia Direct, the local police, Sir Reginald Sheffield and the primary school council. The presentations would be held at the end of the meeting with tea/coffee served also at the end. It was decided this item should stay on the agenda until May.

26/11 Reports: to receive the following reports and resolve any actions arising:

a. Burton Playing Fields to include the final draft of the storage container licence

Members were informed that a meeting had been arranged with both football clubs for the following week, where the licence should be signed and storage of the line marker discussed. The Clerk was still collecting quotes for the post and rail fencing and the garage roof. The fire risk assessment and shower repairs/urinal removal would take place in February. The water samples had been sent to the laboratory, and the Clerk was booked on legionella training in March. Repairs would need to be done to some of the play equipment and quotes were being collected. The tractor had been sent for its annual service.

b. Village Hall Committee

Cllr Webber mentioned there was no update since no meeting had been held.

c. Thealby Play Area

Members had received quotes for the wet pour repairs. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to go with the GB Sport & Leisure and apply to NLC for a grant. It was proposed by Cllr Harber, seconded by Cllr Pringle and **RESOLVED** unanimously to replace the out of date AED prep kit for the defibrillator.

d. Burial Ground

Members had received a draft design for the 'no dogs' signage prior to the meeting. It was proposed by Cllr Durant, seconded by Cllr Harber and **RESOLVED** unanimously to get the sign made.

e. Allotments

Members were informed that the renewals had been completed and there were currently two vacant plots. These would be advertised on Facebook, newsletter and the noticeboards. The Clerk and Cllr Webber would be attending the Allotment Association's AGM the following Thursday.

f. Paddock

Members were informed that the electricity supply had been moved to Pozitive Energy, but they had made a mistake with the opening read and sent a large invoice. The Clerk would not pay this and get the issue sorted.

g. Public Rights of Way/Footpaths/Burton Hills

Members were informed that the tree survey had been carried out and a few trees on the hills needed some immediate work. The Clerk would get a quote.

h. Kingsferry Wharf

The parish council had met with representatives of Caper River & Canal Transport prior to the meeting.

26/12 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the vibration monitoring on the Grounds Maintenance equipment would be done in March.

26/13 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Cllr Webber mentioned that the grit bins had been refilled but no extra grit had been placed on Wood Top. The Clerk would enquire with NLC Highways. Members were informed that the request to resurface the snicket on Ridgewood Drive and to install a footpath on the Avenue had been passed onto NLC Highways, but no reply had been received. NLC Highways had mentioned that Tee Lane had been recently monitored showing that the mean speed was 24.3mph with an offending rate of 3%, so there was no need for extra measures. It had been agreed to ask the police to carry out adhoc speed gun operations. Cllr Pringle mentioned that the roads and footpaths were in bad condition. It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** unanimously to write to NLC regarding the condition of the roads and footpaths asking them to improve them.

26/14 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

None

b. Planning applications

None

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2025/1415	Planning permission to erect a rear garden room for use as a personal gym at 15 Linton Rise, BUS	Permission granted

Cllr Pringle asked if there was any further information on the planning application at Thealby or the removed locust tree on the High Street. Nothing had been received.

8.20pm Ward Cllr Ogg left the meeting

26/15 Finance:

a. To approve expenditure from earmarked reserves

Members discussed which budget code to take the tree survey from. It was agreed to take it from 2025/26 grass verge budget.

b. To consider and approve current income and expenditure

The Clerk went through the income and expenditure for the financial year. Up to 29/12/25 expenditure for the year = £104,414, income = £140,572. There were no questions, and it was approved by the Council.

c. Monthly balances on accounts and unpresented cheques in the accounting period

The Clerk went through the balances of the accounts. On 29/12/25, Barclays current account = £4,829.73, Barclays savings account = £54,678.51, CCLA = £98,214.48

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to pay the invoices for January. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to transfer £3,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Income	**Amount**
Allotment rent	160.00
CCLA reinvestment	325.75
Allotment rent	105.00
Memorial J3	120.00
Allotment rent	45.00
VAT reimbursement	2001.96
Alford Transport & Storage - recycling bin	58.00
TOTAL	**£2815.71**

Company	**GROSS**	**Reason**
HMRC	660.30	Tax/NI - Jan
Employees	2702.72	Salary - Jan
ERPF	801.75	Pension – Jan
EE	21.20	Clerks mobile
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	mole removal

SLCC	69.30	Legionella control training
British Gas	145.61	Pavilion electricity
British Gas	139.93	Pavilion gas
British Gas	72.80	Office Electricity
Pozitive Energy	6.68	Paddock electricity
Brazuk Services	228.78	Cleaning
ICCM	180.00	Cemetery training
Wave	39.62	Water - pavilion
Barclaycard	79.93	Batteries/grass seed/graffiti remover/GMO phone
Screwfix	79.47	Shears/loppers/bin bags
Utility Warehouse	99.44	Paddock Electricity/office broadband
British Gas	140.25	Pavilion electricity
TOTAL	**£5567.78**	

There being no further business the meeting was closed at 8.25pm. The next scheduled meeting will be held on Tuesday 17th February 2026 at the Village Hall at 7pm.

Chair's signature……. Date……