BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 21ST JANUARY 2025 IN THE VILLAGE HALL

Present:	Cllr P Pringle (Chair)	Cllr R Frisbee	Cllr C Harber	Cllr J Mitchell
		Cllr S Nicholson	Cllr E O'Roarty	Cllr R Tuplin

Also present: the Clerk and Ward Cllr Marper

The meeting began at 7.00pm.

Public session

Ward Cllr Marper gave the following report: during the recent heavy rainfall, properties on Wiltshire Ave had their garages flooded again. NLC had been notified, and further investigations would need to be done with the drains. The Ward Cllrs would be sending letters to residents updating them on how they are trying to help with the water quality in the area. They were not getting much help from Anglian Water. The water supply had been changed to Winterton bore hole recently and Cllr Rob Waltham had received comments that it was affecting people's health. A resident of Thealby had reported that he had seen a lorry turning around the pinfold and this information had been sent to StoptheWharf. There were concerns about speeding along Thealby Lane, despite the parish council installing speed indicator devices. Much evidence had been collected showing lorries driving up kerbs and Ward Cllr Marper wanted to encourage people to report these to NLC as a near miss accident. The missing litter bin on Thealby Lane had been reported by the parish council Clerk, but no response had been received. The air fryers were still being given out and those who were able, were being encouraged to collect them.
There being no further comments or questions the meeting was opened at 7.10pm

25/1 Apologies for absence
Cllrs Bull & Webber, Ward Cllrs Ogg & Rowson

25/2 Declaration of interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Harber item 25/17b personal and prejudicial

b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllrs Mitchell, Nicholson & Tuplin for Kingsferry Wharf, Cllr Harber for the village hall

25/3 Acceptance of minutes of the meeting held on Tuesday 17th December 2024
Members had received the draft minutes of the meeting held on Tuesday 17th December 2024 prior to the meeting. It was proposed by Cllr Mitchell, seconded by Cllr Nicholson and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

25/4 Clerk's report
Members had received a report prior to the meeting. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously that Cllr Nicholson could attend training sessions on the National Planning Policy Framework and ERNLLCA Turning Tables training and Cllr O'Roarty could attend Finance training.

25/5 To consider and discuss any issues raised in the public session not covered on the agenda
Nothing to discuss

25/6 Correspondence to be noted and resolved upon
Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Lithium Battery Campaign	Request to ask Unitary Authority to support the campaign	It agreed that the Clerk would send the information onto Ward Cllr Marper

25/7 Councillors Forum: Councillors information exchange (10 minutes)
Cllr Harber thanked Cllr Pringle, her husband and the Clerk for the help they had given with the recent pipe leak in the pavilion. It was proposed by Cllr Harber, seconded by Cllr Nicholson and **RESOLVED** unanimously to suspend Standing Orders 3f, so that Ward Cllr Marper could speak. Ward Cllr Marper mentioned that she had received complaints about poor lighting on Ridgewood Drive, but was not sure much could be done. She had also received concerns from residents of that road about the trees from the woodland behind their properties, being too close and were concerned about the trees catching fire in hot weather. It was proposed by Cllr Mitchell, seconded by Cllr Nicholson and **RESOLVED** unanimously to reinstate Standing Order 3f.

25/8 To receive a draft response to the Local Audit Consultation and resolve any actions arising
Members had received a draft response prior to the meeting. It was proposed by Cllr Harber, seconded by Cllr O'Roarty and **RESOLVED** unanimously to submit this response.

25/9 To consider a response to the Humber Carbon Capture Pipeline Scoping Regulation consultation and resolve any actions arising

Members discussed this proposal and despite not all agreeing with the pipeline, had numerous questions that were unanswered in the publicity material. It was agreed to reply by stating that they were unable to respond since there were too many unanswered questions and more information was required.

25/10 To receive quotes for a sign for Stather Road and resolve any actions arising

Members discussed the quotes and whether a sign was required, since some believed that Burton Stather was no longer a separate village but comes under Burton upon Stather. It was agreed that the Clerk would seek further quotes since the supplied ones were costly and ask NLC Highways for permission to site a sign near to Chafer Lane.

25/11 Review of the following policies/procedures:

a. Councillor/Officer Protocol
b. Information and Data Protection
c. Recording Meetings
d. Social Media and Electronic Communication

Members discussed these policies. It was proposed by Cllr Pringle, seconded by Cllr Mitchell and **RESOLVED** unanimously to accept the review of these policies, with one amendment to the Social Media and Electronic Communication Policy.

25/12 Reports: to receive the following reports and resolve any actions arising:

a. Burton Playing Fields
Members were informed that the Clerk had met with a representative from Inpost and had received a copy of the lease agreement prior to the meeting. It was agreed that once it had been confirmed that the box could be installed, the Clerk would sign the lease agreement. The pipe leak at the pavilion had caused much extra work for the Clerk and Cllr Pringle. The heating was still not coming on correctly so that would be sorted with consideration to move the Frost stat into the loft area. It was proposed by Cllr O'Roarty, seconded by Cllr Mitchell and **RESOLVED** unanimously that a Patlock could be purchased for the hall doors. Members were updated on the long-term rental at the pavilion, and it was agreed that for the initial period, they would book the pavilion using the current booking form. The company would need access to the changing rooms and showers by the end of March, so it was agreed a meeting would be convened with the football club to discuss the storage of its equipment. Members had received quotes for replacing the toddler swing and basket swing. It was proposed by Cllr Harber, seconded by Cllr Mitchell and **RESOLVED** unanimously to purchase the items from the original manufacturer. The cost would be taken from the Grange Windfarm grant. Cllr Mitchell enquired about the recycling bin which was overflowing and was informed that the Clerk had contacted the company, and it had now been emptied. Cllr Harber asked if a thank you card could be sent to the resident who had been regularly doing the litter pick at the playing fields.

b. Village Hall Committee
Cllr Harber read out a report from the village hall committee chair.

c. Thealby Play Area
Members were informed that the defibrillator pads would need to be changed in July, and she would get this sorted.

d. Burial Ground
The Clerk informed the members that the branch in the natural burial ground would soon be removed. A discussion took place regarding a grave and its ornaments, and it was agreed not to remove them until contact had been made with the relatives.

e. Allotments
Members were informed that there are three vacant plots with no one on the waiting list. The Clerk had posted this on Facebook and would be placing posters in the noticeboards. The Allotment Associations AGM was taking place on 23rd January and the Clerk would attend. Cllr Mitchell had met with a representative of Normanby Estates to discuss the flooding in the allotments. It had been agreed that since numerous levels needed to be dug, they would get a contractor to sort out the drainage.

f. Public Rights of Way/Footpaths/Burton Hills
Cllr O'Roarty enquired about an overgrown footpath on Burton Hills but was informed that since it was not an official footpath and the hill was showing signs of subsidence, Normanby Estates did not want it to be made accessible.

8pm Ward Cllr Marper left the meeting

g. Kingsferry Wharf
Members were informed that Cllr Mitchell was meeting with the MP and management of MCL Solutions Ltd. There had been issues the previous weekend with the movement of the frag metal and an employee of the Humber & Goole Port Health Authority had been to visit.

h. NLGEP, to include a response to the Secretary of State
The Clerk had written a draft response to the DEFRA Residual Waste Capacity Note as invited by the Planning Inspectorate. It was agreed that she would submit this response.

i. NATS
Cllr Pringle had attended the recent meeting. She had taken two nitro dioxide canisters which had been found at the playing fields, to pass onto the police. They were not sure if they were still able to take them and agreed to find out how they could be disposed of. Most of the reports were about antisocial behaviour at Winterton and

Winteringham. The drug issues at the playing field would need to be caught on the CCTV cameras, which would entail knowing when it took place.

25/13 Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising

The Clerk had purchased a litter bin for the playing field, which she would arrange to have installed. The cost would be taken out of the Grange Windfarm grant.

25/14 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the tractor service with Farmstar would include free components, so the Clerk had booked it in. The noticeboard on the High Street had been installed.

25/15 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Cllr O'Roarty mentioned that there had been issues with the drains at the Sheffield Arms. Having been inspected it was believed that they were backflowing due to the drain collapsing, so would be repaired sometime. The Clerk was asked to report the open foul water drain at the top of Stather Hill.

25/16 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.
None

b. Planning applications
None

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/1392	Notification to fell to ground level 2 leylandii cypress trees situated within Normanby Conservation Area at 6 The Old Estate Yard, Normanby	Permission granted
PA/2024/1385	Planning permission to erect a single-storey side extension at Mast Hill Farm, Chafer Lane, BUS	Permission granted

25/17 Finance:

a. To receive information on opening a new bank account and resolve any actions arising
Members had received a report prior to the meeting. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously to open a Public Sector Deposit Fund with CCLA and initially deposit the general reserves of £45,394. It was proposed by Cllr Mitchell, seconded by Cllr Pringle and **RESOLVED** with one abstention to have Cllrs Harber and Webber as signatories on the account.

b. To ratify the budget for 2025/26
Members ratified the budget (with one abstention) at £114,171 as resolved in December's meeting.

c. To ratify the precept for 2025/26
Members ratified the precept at £90,788 as resolved in December's meeting

d. To approve expenditure from earmarked reserves
It was proposed by Cllr Mitchell, seconded by Cllr O'Roarty and **RESOLVED** unanimously to take the cost of the line paint from earmarked reserves

e. To consider and approve current income and expenditure
The Clerk went through the income and expenditure so far for the financial year. There were no questions, and they were approved by the Council

f. Monthly balances on accounts and unpresented cheques in the accounting period
The Clerk went through the balances of the accounts.

g. To approve payment of accounts and receipts and any other outstanding payments
It was proposed by Cllr Mitchell, seconded by Cllr O'Roarty and **RESOLVED** unanimously to pay the invoices for January. It was proposed by Cllr O'Roarty, seconded by Cllr Harber and **RESOLVED** unanimously to transfer £5,000 form the Barclays savings account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
Employees	2518.68	January salary
HMRC	522.24	January tax/NI
ERPF	751.00	January pension
EE	17.60	clerk's mobile (DD)
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	54.00	GMO phone/training

J Crowston	86.25	pavilion/office cleaning
SLCC	240.00	Clerk membership
Screwfix	43.50	snow shovel/bin bags/brush/scraper
British Gas Lite	215.64	pavilion electricity
British Gas Lite	80.28	Office electricity
Spitfire Services Ltd	156.00	6 monthly fire alarm inspection - pavilion
Cartridge save	45.61	Ink cartridges
Wave	24.31	Pavilion water
Screwfix	12.99	Hacksaw blade/bin bags
Utility Warehouse	99.53	Broadband/electricity/CCTV
British Gas Lite	56.58	pavilion electricity
T Rowbotham	90.00	Litter pick at the playing field
Mackay	14.16	Diesel
TOTAL	**5128.37**	

There being no further business the meeting was closed at 8.27pm. The next scheduled meeting will be held on Tuesday 17th February 2025 at the Village Hall at 7pm.

Chair's signature……. Date……