BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 18TH FEBRUARY 2025 IN THE VILLAGE HALL

Present:				
	Cllr P Pringle (Chair)	Cllr S Bull	Cllr R Frisbee	Cllr C Harber
		Cllr J Mitchell	Cllr R Tuplin	Cllr R Webber

Also present: the Clerk, Ward Cllr Marper and four members of the public

The meeting began at 7.00pm.

Public session

One member of the public, representing the Heritage Group gave a presentation on providing an improved Christmas tree for the paddock. It was suggested to purchase an artificial tree with lights that would last approximately 10 years.

One member of the public was interested in becoming a parish councillor and gave the members their reasons for wanting to apply.

Ward Cllr Marper gave the following report: a meeting had been held with the agencies dealing with the wharf. Reports to 101 were not being passed onto the police, but a new contact had been set up with NLC. The meeting covered issues with dust, noise, vibrations and debris on the road. NLC were still asking for people to be willing to have vibrations monitors installed.

The drains on Stather Road were being swept and then cleaned out. Thealby Lane would be resurfaced in March. There are still issues with the water quality. Cllr Harber mentioned that she had been informed that someone's cat had been ill, and the vet suspected it to be due to the water quality locally.

There being no further comments or questions the meeting was opened at 7.24pm

25/18 Apologies for absence

Cllrs Nicholson & O'Roarty, Ward Cllrs Ogg & Rowson

25/19 Declaration of interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Bull item 25/29a personal and prejudicial

b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllrs Mitchell & Tuplin for Kingsferry Wharf, Cllr Harber for the village hall

25/20 Acceptance of minutes of the meeting held on Tuesday 21st January 2025

Members had received the draft minutes of the meeting held on Tuesday 21st January 2025 prior to the meeting. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

25/21 Clerk's report

Members had received a report prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously that the Clerk could attend finance training. Members were informed that Barclays would not release the money to CCLA, but it was hoped this would be resolved later this week.

25/22 To consider and discuss any issues raised in the public session not covered on the agenda

It was agreed that the Christmas tree would require further discussion so would be added to the next agenda.

25/23 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Lincs & Notts Air Ambulance	30th Anniversary year. Offering to give a talk.	It was agreed to invite them to speak at the Annual Parish Meeting
Haxey Parish Council	Request to be involved in a judicial review regarding the Community Governance Review outcomes from NLC	Noted
Keep Britain Tidy	The Great British Spring Clean 21 March -6 April	It was agreed to publicise this on social media and in the newsletter
CPRE	Invitation to enter the Best Kept Village 2025	It was decided not to enter
NLC	Workers Memorial Day – would anyone like to attend	Cllr Tuplin would try to attend

25/24 Councillors Forum: Councillors information exchange (10 minutes)

Cllr Harber mentioned that she had read in the Guardian about how plastics put into recycling were being sent abroad to be either burnt or deposited in the sea. She asked if Ward Cllr Marper could find out what happens to NLC recycled plastic. Cllr Webber mentioned that she noted that the GMO had repaired the fence supports at the playing field but that some of the gym equipment needed cleaning. The Clerk would mention this to the GMO. Cllr Webber thanked NLC for cleaning out the drains on The Avenue, but some bollards had been left. Ward Cllr Marper agreed to get these collected.

25/25 To receive a draft response to the 'Strengthening the Standards and Conduct Framework for Local Authorities in England' Consultation and resolve any actions arising

Members had received a draft response prior to the meeting. It was agreed to amend one question stating that a complainant should have a right of appeal when an allegation of misconduct is not upheld. The Clerk would send this response with the amendment.

25/26 To receive additional quotes for a sign for Stather Road and resolve any actions arising

Members had received an additional quote for the sign prior to the meeting. It was agreed to accept this quote (since the company had manufactured the previous signs) and purchase a sign which would state 'The Stather' if permission was granted by NLC. How this sign is to be funded would be discussed later in the meeting.

25/27 To review the publication scheme and resolve any actions arising

Members had received an updated publication scheme prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to accept this updated publication scheme.

25/28 Review of the following policies/procedures:

a. Code of Conduct
b. Grants
c. Training
d. Vexatious Complaints

Members discussed these policies. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to accept the review of these policies, with an amendment to the Grants policy and one amendment to the Training policy.

25/29 Reports: to receive the following reports and resolve any actions arising:

a. Burton Playing Fields
Members were informed that the Clerk and Cllrs Bull & Nicholson had met with the treasurer of the football club. The U14's and U15's teams had folded. The club hoped that it would have a container to store their items by the summer and one changing room would be emptied by the next weekend. Members decided it would be best to continue with the GMO cutting the playing field. The educational institution would be beginning to hire the pavilion from next week. The Clerk was waiting to hear about the Inpost Box survey and had signed the lease after receiving an email which stated that if the box could not be installed, the lease would become null and void. The heating was now working properly and a patlock had been secured to the french doors. The basket swing had been installed and 90% of the cost would be taken from the Grange Windfarm fund. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** with one abstention to accept a quote for the barrier between the car park and the playing field to be replace. Cllr Webber had drawn up a sign to encourage residents to collect their litter and it was agreed to post this on Facebook and publish it in the newsletter.

b. Village Hall Committee
Cllr Harber read out a report from the village hall committee chair.

c. Thealby Play Area
Nothing to report

d. Burial Ground
Members were informed that a few memorials would soon be installed. The grave mentioned last month had had many of the ornaments removed by the family and could now be maintained by the GMO.

e. Allotments
Members were informed that one plot had now been taken so there were only two vacant ones.

f. Public Rights of Way/Footpaths/Burton Hills
Members had been given draft artwork for Samaritan signs, which would be placed on the benches on Burton Hills. It was agreed that the Clerk would get quotes to have the signs made. It had been confirmed that a property on Vicarage Crescent belonged to Ongo, so the Clerk would write to them regarding the condition of the front garden and overspill onto the path and road.

g. Kingsferry Wharf
Cllr Mitchell mentioned that he had met with the MP and the wharf operators, where it was discussed about everyone being good neighbours to each other. The operators had been given a list of issues but so far there had been no response to these concerns. They talked about the number of lorries coming through the village and agreed to send the information to the Clerk, since the wharf's records stated that there were less than the numbers recorded by residents. Cllr Mitchell asked what was in the piles at the wharf and was informed that it was 'product'. Currently there is 2,500 tonnes of 'product' waiting to be loaded to a ship. The trees on the wharf boundary had recently been cut down and Cllr Mitchell spoke with the wharf manager at that time.

h. NLGEP

Members were informed that a decision should be made by the Secretary of State by 14th March 2025.

It was agreed to move item 25/31 up the agenda so that all finances to be spent from the Grange Windfarm Fund could be discussed at the same time

25/31 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members had received a quote for the tractor repairs, and it was agreed that since the tractor appeared to be working well currently to leave the repairs and try to find another company. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to accept the quote for the upgrade to the electrical box on the paddock. It was agreed that the Clerk could arrange to sell the hover mower and the mower cutters since they were no longer used. It was mentioned that the road name sign to 'The Paddock' had fallen down and 'Linton Rise' sign had still not been replaced. The Clerk would report these issues.

8.01pm Ward Cllr Marper left the meeting

25/30 Grants:

a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising

Members were informed that there was £7,491 left in the Grange Windfarm Fund

8.10pm two members of the public left the meeting

b. To consider the grant applications to be taken from the Grange Windfarm Fund

Members discussed the application from Burton United Football Club and decided a decision would be deferred until the next meeting. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to give a grant of £1,350 to the Village Hall Committee to cover 90% of the costs for the drone survey and flushing of the heating system

c. To consider the grant applications to be taken from the Parish Council Fund

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to award £150 to the Village Hall Committee to cover the final 10% of the costs to the drone survey and the heating flushing. The application from Burton United Football Club would be discussed at the next meeting.

Members discussed the items of funding that could be taken from the Grange Windfarm Fund and it was agreed that it would fund the village hall grant application, the Stather sign and the upgrade to the electric box on the paddock. This would leave £4,980 in the fund.

25/31 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were informed that the road surface on the junction of Flixborough Road and Ridgewood Drive still needed repairing and there were potholes on The Avenue and Wiltshire Ave. Cllr Harber asked if it could be found out if there were any plans to resurface the footpaths.

25/32 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

None

b. Planning applications

Planning Number	Application	Comments
PA/2025/102	Notification to fell a cherry tree situated within Normanby conservation area at 7 The Old Estate Yard, Normanby	No Comments

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/1388	Planning permission to erect single-storey front and side infill extension at 12 Orchard Drive, BUS	Permission granted

25/33 Finance:

a. To receive a report on the quarterly review and resolve to appoint an additional councillor to carry this out

Members had received the report prior to the meeting. It was proposed by Cllr Mitchell, seconded by Cllr Pringle and **RESOLVED** unanimously to elect Cllr Frisbee to help with the quarterly reviews

b. To approve expenditure from earmarked reserves

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to take the 10% cost of the swings from earmarked reserves

c. To consider and approve current income and expenditure

The Clerk went through the income and expenditure so far for the financial year. There were no questions, and they were approved by the Council

d. Monthly balances on accounts and unpresented cheques in the accounting period

The Clerk went through the balances of the accounts.

e. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the invoices for February. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to transfer £7,000 form the Barclays savings account to the Barclays current account so that the invoices could be paid. It was agreed that if this was not possible due to the current block on the Barclays account, the Clerk could pay the invoices from the Lloyds account

Company	**GROSS**	**Reason**
Employees	2501.13	February salary
HMRC	511.06	February tax/NI
ERPF	744.44	February pension
EE	17.60	clerk's mobile
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	6.00	GMO phone
J Crowston	116.00	pavilion/office cleaning
British Gas Lite	138.55	Office electricity
Redlynch Leisure	1278.00	replacement swings (grant funded)
Mr Therm	444.32	Heating repairs - pavilion
Wave	18.51	Office water Nov 24 - Feb 25
ERNLLCA	36.00	Finance training for Cllrs
ERNLLCA	24.00	NPPF training
Farmstar	222.26	Replacement deck belt
Hygiene Hub	26.39	Liquid soap
British Gas Lite	69.53	pavilion electricity
Village Hall Committee	412.29	Village hall insurance
TOTAL	**£6666.08**	

There being no further business the meeting was closed at 8.29pm. The next scheduled meeting will be held on Tuesday 18th March 2025 at the Village Hall at 7pm.

Chair's signature……. Date……