BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 21ST APRIL 2026 IN THE VILLAGE HALL

Present:	Cllr P Pringle (Chair)	Cllr S Bull	Cllr R Frisbee
		Cllr C Harber	Cllr R Webber

Also present: the Clerk & Ward Cllrs Marper & Ogg

The meeting began at 7.00pm.

Public session

Ward Cllr Ogg mentioned that NLC was offering a grant to help residents out with their oil costs. Normanby Estates were considering installing gates to stop people riding/trespassing over their land. Ward Cllr Marper mentioned that it maybe worth applying to the NLC culture fund to preserve the gun mountings. This would be added to a future agenda. The Connect2 bus would be launched the following Monday. Cllr Webber informed the Ward Cllrs that the motorbikes riding over the fields were going down Wood Top and were usually on a Sunday morning/afternoon. Cllr Pringle asked if there was any information on the Overhalls planning application, but nothing further had been heard. Ward Cllr Marper informed the Council that the old burgundy recycling bins were being collected in the order that they had been delivered. There were over 75,000 to collect so this was taking some time. The potholes on Darby Road, Normanby Road and the High Street were on the list to be sorted but no dates had been given.

There being no further comments or questions the meeting was opened at 7.13pm.

26/53 Apologies for Absence
Apologies received from Cllrs Durant, Nicholson and Raeburn and Ward Cllr Rowson.

26/54 Declaration of interest – Code of Conduct adopted by this Council:
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllr Webber for the village hall, Cllr Bull for item 26/61a personal.

26/55 Acceptance of minutes of the meeting held on Tuesday 17th March 2026
Members had received the draft minutes of the meeting held on Tuesday 17th March 2026 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

26/56 Clerks Report
Members had received a report prior to the meeting. The Ward Cllrs would try to find out who owned West View, Stather Road. It was agreed to sign the service level agreement for NLC to empty the bins on the paddock and complete the annual playground inspections. It was agreed not to extend the warranty on the SID on Stather Road. It was proposed by Cllr Bull, seconded by Cllr Harber and **RESOLVED** unanimously to suspend Standing Order 3f so that Ward Cllr Marper could speak. Cllr Marper suggested to ask the Community Payback team to cut back the edges of the verges in the parish where they were overgrowing the footpaths. It was agreed to mention this to the Community Payback team at NLC. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to reinstate Standing Order 3f.

26/57 Correspondence to be noted and resolved upon
Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Resident of Normanby	Support requested from resident over concerns with peacocks from Normanby Hall damaging property and gardens in Normanby. NLC has offered to meet up with the residents and councillors have been invited.	It was agreed that Cllr Bull would attend the meeting on behalf of the Council
Keep Britain Tidy	Option to purchase dog fouling signs	Noted
Rivington Energy	Invitation to preview session to find out about AI data centre to be built on Normanby Road, Scunthorpe. 12th May 2-3pm at Central Community Centre, Lindum St, Scunthorpe	It was agreed that Cllr Webber will try to attend. The Clerk will forward the information.
British Gas Lite	Quote for gas if agree to renew contract now for February 2027	It was agreed to renew the gas contract from February 2027 on a 36-month contract.

26/58 Councillors Forum: Councillor's information exchange (10 minutes)
Cllr Bull mentioned that she was concerned about the spring damaging the tarmac near the drain on Stather Road. This had been reported to NLC but it was agreed that the Clerk would try to get further information.

26/59 Review of the following policies:
a. Dignity at Work
b. Equality and Diversity
It was proposed by Cllr Harber, seconded by Cllr Bull and **RESOLVED** unanimously to accept the review of these policies.

26/60 Update on the preparations for the Annual Parish Meeting and resolve any actions arising
Members had received updated information prior to the meeting. There were no questions on the preparations.

26/61 Reports: to receive the following reports and resolve any actions arising
a. Burton Playing Fields
Members were informed that the zip wire/teenage shelter repairs would be done on 11th May. The Clerk had received a quote for repairs to the skier, but since these were not currently essential it would be monitored. The emergency lights/fire extinguisher service at the pavilion would be done on 26th May. The boiler at the pavilion had had a problem with its pressure and a part had been replaced. The fire alarm sensor in the main hall had become faulty so was replaced. The line paint marker had arrived and the cost of it would be taken from the Grange Windfarm grant. Members had received quotes to replace the garage roof, and it was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to use company three. The Clerk will apply for a grant from NLC. Members had received quotes to replace the fence around the playing field. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to use Company one. The Clerk will also apply for a grant from NLC for this work. An email had been received from a resident requesting lighting at the MUGA. Cllr Harber agreed to meet up with them. A CCTV camera at the pavilion was missing, but the Clerk had reported this to the contractor.
b. Village Hall
Cllr Webber read out the village hall report. It was agreed to let the village hall have the spare noticeboard, once the others had been installed. The emergency lights service will be done on 7th May at the same time as the parish office has its emergency lights and fire extinguisher service.
c. Thealby Play Area
Members were informed that the wet pour had been repaired that day. NLC had asked for new quotes for the grant application, so it was **RESOLVED** to use the Grange Windfarm grant for half the cost and to take the other half from earmarked reserves.
d. Burial Ground
Members were informed that the water table at the bottom of the natural burial ground was high and it was agreed that the Clerk would get quotes for a ground water risk assessment.
e. Allotments
Members were informed that there was still one vacant plot. The first inspection of the year had been completed, and four plot holders had been asked to tidy up their plot.
f. Paddock
A smart meter was to be installed in the electric box on 6th May.
g. Public Rights of Way/Footpaths/Burton Hills
The PROWs would be cut in the next couple of weeks along with the weed spraying of the footpaths and kerbs.
h. Kingsferry Wharf
There had been comments on social media regarding early working on the last Bank Holiday. A lorry had been reported going down the High Street and the haulier was reminded of the correct route to leave the village.

26/62 In Bloom grant funding: to consider applying for NLC In Bloom funding and resolve any actions arising
It was agreed to apply for the grant up to the value of £250 for wildflower seeds and plug plants which could be planted under the trees at the end of the playing field and at Thealby Play area and Burton Hills. Once the fence had been replaced, then wildflowers along that edge of the playing field would be considered.

26/63 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
Members were informed that the tractor had a hydraulic leak despite going back to the garage. It may need a major transmission strip down, so the Clerk was asked to get a quote for this along with quotes to purchase a new tractor. The strimmer had also been repaired. The Clerk had received a quote for the lock at the parish office, and a different contractor was suggested. She would use whoever gave the cheapest quote. Normanby village sign posts had been replaced and the cost would be taken from the Grange Windfarm grant.

26/64 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
Normanby Estates had agreed to cut back the hedge at the top of Stather Road in the autumn. An officer at NLC Highways had agreed for a site visit to discuss dropped kerbs in the parish. Cllr Harber agreed to take him round, so the Clerk was asked to arrange a date. Cllr Frisbee mentioned that the junction at the top of Stather Road had

difficult visibility and it was agreed to mention this to the NLC Highways officer when they visit. Cllr Webber mentioned that recently another deer had been injured on park wall. Ward Cllr Marper agreed to ask for the speed limit to be reduced on that section of the road again.

26/65 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

None

b. Planning Applications

Planning Number	Application	Parish Council Comments
PA/2026/402	Planning permission for front dormer/bay window extension at 19 Darby Road, BUS	No comments or concerns
PA/2026/440	Planning permission to erect single-storey rear extension and front bay window at 3 Glebe Close, BUS	No comments or concerns

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2026/122	Planning permission to erect a single-storey rear extension at 40 Wiltshire Ave, BUS	Permission granted

8.10pm Ward Cllr Marper left the meeting

26/66 Finance:

a. To approve expenditure from earmarked reserves

Items to be taken from earmarked reserves had been mentioned earlier in the meeting

b. To consider and approve current income and expenditure

The Clerk went through the income and expenditure for the financial year. On 31/03/26 expenditure for the year = £129,878, income = £146,150. There were no questions, and it was approved by the Council.

c. Monthly balances on accounts and unpresented cheques in the accounting period

The Clerk went through the balances of the accounts. On 31/03/26, Barclays current account = £7,019.48, Barclays savings account = £30,292.21, CCLA = £99,143.39

d. To resolve to move some of the general reserves into earmarked reserves

Members agreed to move the left-over earmarked funding from Grange Windfarm grant (£11,469) and NLC grass cutting grant (£4,239) to earmarked reserves. It was also agreed to move into earmarked reserves the following: £10,000 for future purchase of grounds maintenance equipment; £5,000 for tree works; £2,500 for election costs; £500 unspent for St Andrews floodlights; £2,585 for MUGA lighting. £60 left in earmark reserves for Yards Apart and £100 from LCAS would also be allocated to the MUGA lighting.

e. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to pay the invoices for April. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to transfer £10,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Income	**Amount**
Grave reservation - NaB212	500.00
Pavilion hire - Feb	450.00
Pavilion hire - March	570.00
CCLA reinvestment	315.19
Alford Storage & Transport -recycling bin	69.60
Interment dig - UC4	40.00
Pitch hire	575.00
Pavilion hire - 12/7/26	75.00
Grave reservation - TC7	360.00
VAT reimbursement	1740.26
Bowls club water	13.10
TOTAL	**£4708.15**

Company	GROSS	Reason
Employees	3170.89	April salary
HMRC	499.79	April tax/NI
ERPF	784.53	April pension
EE	21.14	clerk's mobile (DD)
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	10.00	GMO phone/humber bridge toll
ERNLLCA	961.82	Membership fee
Wicksteed	614.15	Repairs to air walker
British Gas	72.71	Office electricity
British Gas	85.59	Pavilion gas
Sir Reginald Sheffield	150.00	Lease of Burton Hills
Brazuk Services Ltd	305.04	Office/pavilion cleaning
Beckwood Onsite Services	840.00	New post for Normanby village signs
Yards Apart	2188.95	Grass verge cutting
Rialtas Bursiness Solutions	252.00	Accounts package
Employee	14.85	Travel expense return to North Ferriby - Clerk
Pozitive Energy	34.49	paddock electricity (paid 16/4/26)
ICCM	110.00	subscription
Mackay	123.24	Diesel
British Gas	-691.47	pavilion electricity refund
British Gas	1034.72	pavilion electricity
Scunthorpe Lawnmowers	157.41	Strimmer repairs
B K Brooks	525.00	internal audit fees
Wave	39.31	pavilion water
Utility Warehouse	52.20	Office broadband
Mr Therm	177.92	Pavilion boiler repairs
Scunthorpe Lawnmowers	5.10	Tommy screw
A J Gallagher	258.04	tractor insurance
Right Action	137.40	Alarm sensor replaced
Right Action	126.00	call out to fire alarm
TOTAL	**£12160.82**	

26/67 Closed session: to resolve to go into closed session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to receive updates on items that contained information of a confidential nature:

It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to go into closed session.

8.15pm Ward Cllr Ogg left the meeting.

a. To discuss the applications for the annual Parish Awards and resolve any actions arising

Members discussed and agreed on the award winners

It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to come out of closed session.

There being no further business the meeting was closed at 8.23pm. The next scheduled meeting will be held on Tuesday 19th May 2026 at the Village Hall at 7pm.

Chair's signature……. Date……