BURTON UPON STATHER PARISH COUNCIL

The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Full Council of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 17th DECEMBER 2024** at **7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
   a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
   b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 19th November 2024
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. To receive a draft budget for 2025/26 and resolve any actions arising
9. To consider 'Samaritan' plaques on benches and resolve any actions arising
10. To receive the final recommendations in the Community Governance Review
11. Review/adoption of the following policies/procedures:
    a. Capability Policy & Procedure
    b. Probation Policy & Procedure
    c. Health & Safety
    d. Management of Transferable Data
12. Reports: to receive the following reports and resolve any actions arising:
    a. Burton Playing Fields
    b. Village Hall Committee
    c. Thealby Play Area
    d. Burial ground
    e. Allotments
    f. Public Rights of Way/Footpaths/Burton Hills
    g. Kingsferry Wharf, to include a response to MCL Solutions Ltd
    h. NLGEP
13. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
14. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
    a. Any applications received after the date of the agenda being sent out
    b. Planning Applications
    c. Planning decisions made by NLC

17. Finance:
    a. To approve expenditure from earmarked reserves
    b. To consider and approve current income and expenditure
    c. Monthly balances on accounts and unpresented cheques in the accounting period
    d. To approve payment of accounts and receipts and any other outstanding payments

C E Brent

Candace Brent
Clerk to Burton upon Stather Parish Council
11th December 2024